MEMORANDUM
Department of Natural Resources
Chief of Fire and Aviation

STATE OF ALASKA
Division of Forestry
(907) 761-6225

TO: All DOF Employees & Supplemental Resources   DATE: May 24, 2020

FROM: Norm McDonald   PHONE: (907) 761-6225

SUBJECT: Amended Lower-48 Resource Orders COVID Mitigations

The Division of Forestry mission is safe and efficient wildland fire management in protection of life and property. The 2020 season brings an additional emphasis in safeguarding the health and welfare of our firefighters, public and communities from COVID-19. As a fire protection agency, DOF falls under Governor's Order, *Alaska Essential Services and Critical Workforce Infrastructure*, which states; "Certain, critical infrastructure industries have special responsibility in these times to continue to operate," which includes exemptions for firefighters (public safety) under the category of "First Responders".
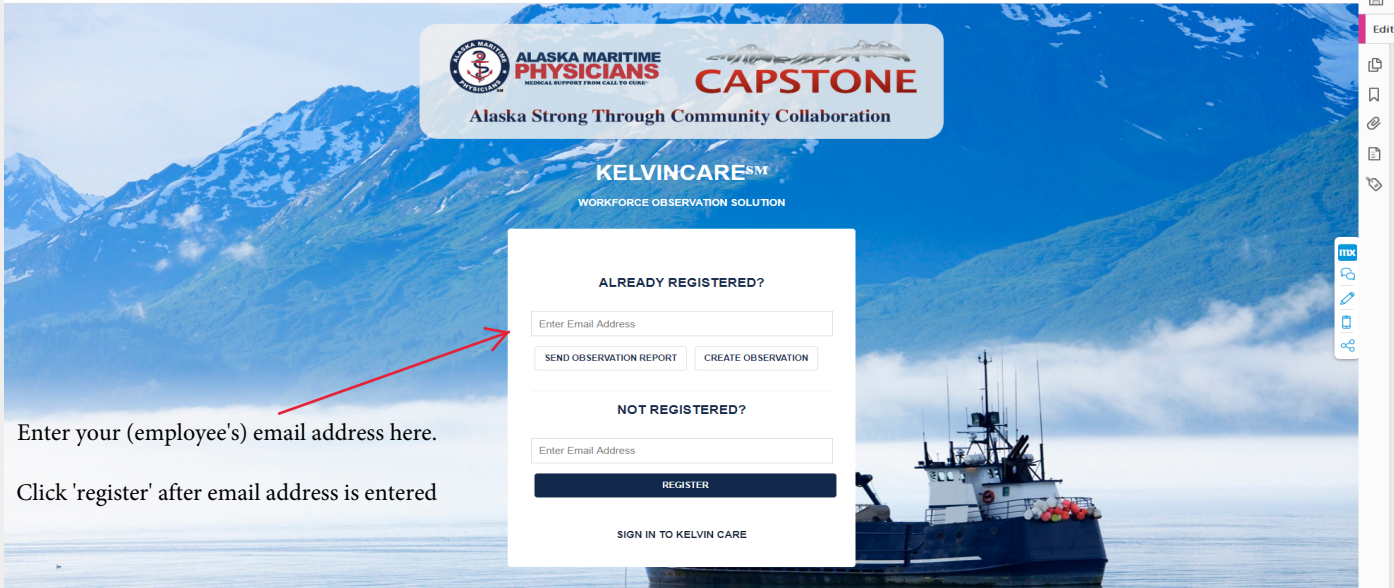
Single resource orders will be processed through our regular vetting to insure intent of public safety. Resource order requests will include the Governor's order (Governor's Order) and link to the DOF COVID-19 Handbook (DOF COVID-19 Handbook) to ensure awareness and expectations of arriving resources. Resources briefing by the receiving unit will include the following information:

- Fire suppression resources are to travel and arrive at the receiving unit with an initial supply of specialized PPE, hand sanitizer and disinfecting supplies. Personnel should plan to travel self-sufficient for three days.

- Wildfire COVID Screening requirements should be fulfilled at the home base prior to departure. COVID testing is required upon arrival to Alaska. Testing is available at the following locations:

    - If you are arriving in **Anchorage** (Ted Stevens International Airport), you must pre-register by accessing the Capstone COVID 19 Testing Pre-Registration Portal at https://app.kelvin.care/

    - If you are arriving in **Fairbanks** (Fairbanks International Airport), you must pre-register by accessing the Beacon COVID 19 Testing Pre-Registration Portal at https://beaconinsight.formstack.com/forms/covid_19_testing_registration

- Incoming resources will track their physical contacts from the time of departure from their home unit throughout their assignment.

- Resources will wear the proper personal protective equipment and practice social distancing when possible.

- Resources will be self-sufficient and directed by resource order as to reporting requirements. Single resources are likely to be required to obtain a vehicle, self-quarantine in a hotel, and report to their ordering unit, minimizing contacts.

- If directed by resource order, generally multiple resources, may be picked up at the airport by designated agency personnel with pre-arranged logistical support (lodging, transportation, subsistence). Personal protective equipment will always be worn during these transports.

DOF will continue to work with Department of Health and Social Services (HSS) and the State Emergency Operations Center (SEOC) on best practices for Lower-48 resource mobilizations. This memo and direction will be updated as COVID Testing and HSS planning evolves.

ACCESSING THE COVID 19 TESTING PRE-REGISTRATION PORTAL

Covid-19 Testing Availability: Instructions for Critical Infrastructure - *You must pre-register.*
Employees may register at: https://app.kelvin.care.

Enter your (employee's) email address here.

Click 'register' after email address is entered

The 'New Registration' form will appear for completion.

PROFILE IDENTIFICATION

Company

Your Company or State Related Agency

Project

For the Company in the first section, select
your company name. If flying into Ted Stevens
Airport, your Company is-Alaska Directed State
Activity (Fishing/Firefighters).

For Project, select Ted Stevens C19 if you will be
tested in the airport or Dillingham C19 if you will be
tested in Dillingham or other appropriate Project.

PROFILE INFORMATION

First name

Last name

Date of birth

m/d/yyyy

Email

snuffysmith@email.com

Cell phone (###-###-####)

ADDRESS INFORMATION

Address line1

Address line2

City

State

Zip

ACCESSING THE COVID 19 TESTING PRE-REGISTRATION PORTAL

Enter your Arrival date to the airport or the day you will be at the test location.

Enter how you will travel to the test site and how we can identify you (flight number or vehicle etc).

ARRIVAL INFORMATION

Arrival date

m/d/yyyy

Form of travel

Flight no./Vessel name/License plate/Etc.

Preferred Test Site

Enter where you will get your test done. NOTE: Ted Stevens and Anchorage are different locations. Ted Stevens is on the terminal side of the airport (secure side of TSA). Outside of the Airport, collections are done at Anchorage location.

EXPECTED WORK LOCATION INFORMATION

Boat Name/Mine/Processing Plant/Nearest City/Work Location

Enter your work site, company, or other information to help us get your test results to your employer.

SAVE   CANCEL

If traveling into Ted Stevens Anchorage International Airport:
Upon de-boarding the aircraft, travelers should proceed to the Concourse and follow signage to the testing site, located across from Humpys restaurant. DO NOT EXIT THE SECURE TERMINAL AREA.

Testing at other locations outside the airport can be accomplished at:

Name: **Anchorage Collection Site**
Address: 301 Calista Court, Anchorage AK 99518
Contact phone number: (907) 538-4421
Fax: (907)802-6196

Name: **Kenai**
Address: 10543 Kenai Spur Hwy., Kenai, AK 99611
Contact phone number: (907) 395-0463
Fax: (907)395-0483

Name: **Wasilla**
Address: 3122 E Meridian Park Loop, Wasilla, AK 99654
Contact phone number: (907) 864-4642
Fax: (907) 357-9519

Name: **Dillingham**
Address: 240 Harbor Road, Dillingham AK 99576
Contact phone number: (907) 764-8879 (This is Carey's number)
Fax: (907) 308-6844

Thank you for pre-registering with Capstone! For questions, please call us at (907) 864-4642.

Fairbanks COVID-19 Testing

A COVID-19 PCR lab-based test will be completed in Fairbanks. The testing site is located at Fairbanks International Airport, near Baggage Claim 2. The testing will include a review of signs and symptoms, temperature and specimen collection via nasal or oral swab. Results are typically reported with 24 to 36 hours.

Instructions to Register for COVID-19 Testing

Prior to arrival please complete testing registration form using following link:

https://beaconinsight.formstack.com/forms/covid_19_testing_registration

Hours of operation are Monday – Sunday 7:00 a.m. to 4:00 p.m. If you have any questions, please contact (907) 375-4328.